

To: National Service Personnel Centre  
5 Depot Road, #11-01  
CMPB, Defence Technology Tower B  
Singapore 109681

**CELEBRATORY GIFTS APPLICATION –  
OVERSEAS MARRIAGE/ OVERSEAS CHILD BIRTH / CHILD ADOPTION**

**Instructions:**

Applicant to complete PART I and II of the application form. Submit the form and relevant supporting documents to your PMC/JNSHRC.

I wish to apply for the Celebratory Gifts: Overseas Marriage / Overseas Child Birth / Child  
Adoption \*

(\* Please delete accordingly)

**PART I: APPLICANT'S INFORMATION** *(To be completed by Applicant)*

Service: ARMY / RSAF / RSN / JOINT / MINDEF \*

**1. NSman's Particulars**

- a. Rank / Full Name: \_\_\_\_\_ NRIC: \_\_\_\_\_
- b. Unit / Dept: \_\_\_\_\_ Mobile No: \_\_\_\_\_
- c. Marriage Certificate No: \_\_\_\_\_
- d. Date of Solemnised Marriage: \_\_\_\_\_ (DD/MM/YYYY)
- e. Country Where Marriage Was Registered: \_\_\_\_\_

**2. Spouse's Particulars**

- a. Full Name: \_\_\_\_\_
- b. NRIC/Passport/ID No: \_\_\_\_\_
- c. Nationality: \_\_\_\_\_

**3. Child's Particulars** *(For Overseas Child Birth/ Child Adoption only)*

- a. Full Name: \_\_\_\_\_ Gender: Male / Female \*
- b. Birth Date of Child: \_\_\_\_\_ (DD/MM/YYYY)  
*[For adoptions, please indicate the birth date on the new birth certificate.]*
- c. Birth Registration / Adoption No: \_\_\_\_\_
- d. Country where birth is registered: \_\_\_\_\_ (if applicable)
- e. Country of Adoption: \_\_\_\_\_ (if applicable)

**PART II: DECLARATION** *(To be completed by Applicant)*

I, the Applicant, declare that the information submitted in this application form is complete and true. In support of my application, I provide a copy of the following relevant document(s) for verification:

<b><u>Type of Application</u></b>	<b><u>Documents to submit</u></b>
Overseas Marriage	a. Marriage Solemnisation Certificate b. Spouse's NRIC/Passport

Overseas Child Birth	<ul style="list-style-type: none"> <li>a. Overseas Birth Certificate of my child issued in the country where birth was registered</li> <li>b. Spouse's NRIC/Passport</li> <li>c. Child's Passport/Identification document</li> <li>d. Overseas Marriage Certificate (if applicable)</li> </ul>
Child Adoption	<ul style="list-style-type: none"> <li>a. Adoption Order of my child issued by the Family Justice Courts, Singapore</li> <li>b. Spouse's NRIC/Passport</li> <li>c. Child's Passport/Identification document</li> <li>d. Overseas Marriage Certificate (if applicable)</li> </ul>

I consent and authorise MINDEF to deduct the reimbursed amount from my NS service pay or I will refund the amount if upon redemption of the Celebratory Gifts credits, my application is found not to be compliant with the policies / regulations / directives governing the scheme.

\_\_\_\_\_  
Signature of NSman

\_\_\_\_\_  
Date

**PART III: CHECKLIST** *(To be completed by Checking Officer)*

Please refer to Appendix for checklist. Completed application and checklist are to be submitted to Approving Officer.

Checked by: \_\_\_\_\_ Signature/Date: \_\_\_\_\_  
*(Name, Designation, Department)*

**PART IV: APPROVAL** *(To be completed by Approving Officer)*

Approval granted:     Yes     No

Remarks: \_\_\_\_\_

\_\_\_\_\_

Approved by: \_\_\_\_\_ Signature/Date: \_\_\_\_\_  
*(Name, Designation, Department)*