ANNEX C TO

MP-C 09/2020

DATED 23 DEC 2020

**DECLARATION OF FINANCIAL INDEBTEDNESS**

 **Part (I) – To Be Completed by Serviceman**

|  |  |
| --- | --- |
| Name: | NRIC No.: |

1. A MINDEF/SAF serviceman is deemed to be financially indebted if he answers 'Yes' to any one of the questions below.

|  |  |  |
| --- | --- | --- |
|  |  |  Yes No |
| a. | Are you an undischarged bankrupt? |  |
| b. | Have you taken a loan (either as a principal borrower or surety) that does not fall under Categories A, B or C in **Table 1** of GOM 402-07-03? |  |
| c. | If you have taken any loans under Category A, has your total outstanding unsecured amount after the collateral has been recovered by the creditor, at any time, exceeded 3 months of your gross salary? |  |
| d. | If you have taken any loans under Category B, have you defaulted on the repayment of loan for three consecutive months **and** has the total outstanding unsecured amount exceeded three months of your gross salary? |  |
| e. | If you have taken any loans under Category C, have your total unsecured loans, at any time, exceeded 3 months of your gross salary? |  |
| f. | If you have taken any loans under Categories A, B and/or C, has the **total sum** of the following exceeded 3 months of your gross salary:* + - * 1. Total outstanding unsecured amount under Category A, after the collateral has been recovered by the creditor;
				2. Total outstanding amount after defaulting for 3 consecutive months on the repayment of Category B loan or credit facility; **and**
				3. Total unsecured loans in Category C.
 |  |

1. A MINDEF/SAF serviceman who declares himself as financially indebted is required to provide the details of the loans, credit facilities and liabilities in **Table C-1** in the following page, to be submitted along with the declaration. Please ensure that the Vetting Officer has vetted the declaration, and completed Part (II) of the declaration form.
2. A MINDEF/SAF serviceman who is financially indebted and makes a false declaration of non-indebtedness renders himself liable to disciplinary action.

Table C-1: Details of Loans, Credit Facilities and Liabilities

| **S/No.** | **Details of Loans, Credit Facilities and Liabilities** |
| --- | --- |
|  |  |
|  |  |
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|  |  |
|  |  |

1. Please complete the applicable section.

**SECTION A** (To be completed when first appointed to service; or when re-employed into service)

I have read and completed the above and thereby declare that I \*am/am not financially indebted.

**SECTION B** (To be completed annually in January)

I have read and completed the above and thereby declare that from 1 Jan \_\_\_\_\_ to 31 Dec \_\_\_\_\_, I \*am/am not financially indebted.

Please select one of the two options below if you have declared yourself as financially indebted:

 I am still paying my loan(s)/credit facilities/liabilities.

 I have fully paid up my loan(s)/credit facilities/liabilities and am no longer financially indebted.

**SECTION C** (To be completed any time when a MINDEF/SAF serviceman faces financial indebtedness)

I have read and completed the above form and thereby declare that I am currently financially indebted.

\*Delete as applicable.

I have carefully read GOM 402-07-03 on “Declaration of Financial Indebtedness” (or IM2L on “Borrowing and Lending of Money” and “Financial Embarrassment” for civilians) and ascertain that all information declared is accurate and complete in all aspects. I understand that I may be subject disciplinary action if my declaration is not in accordance with the aforementioned guidelines.

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Signature Date

**Part (II) - To Be Completed By The Vetting Officer**

I have read through and vetted the declaration details, and certified that the declaration is in order.

Rank/Name/Appointment/Unit: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Signature Date

**DECLARATION OF PRIVATE INVESTMENT AND**

**OWNERSHIP OF PROPERTY**

Rank and Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Appointment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vocation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Unit/Dept: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I declare that as at \*1 Jan / my date of first appointment on and the details of my investment and, to the best of my knowledge, those of my spouse or financially-dependent children are as:

\*(a) Shown in my declaration as at 1 January of the preceding year.

\*(b) Shown below and overleaf:

# PART A

|  |  |  |
| --- | --- | --- |
| **Particulars of Land/Houses (excluding owner-occupied) and Other Property\*\* and its usage** | **Owner name(s) and relationship** | **Prior Approval** **Reference/Date**  |
|  |  |  |
|  |  |  |
|  |  |  |

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Signature

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Date

\* Delete if not applicable

\*\* Includes all types of properties, irrespective of whether residential or commercial, both in Singapore and abroad. Land/houses can be excluded only if owner-occupied.

**PART B**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Type of Company/Business Firm** | **Name of****Company** | **Nature of Business** | **No. of****Shares** | **Paid-up****Capital** | **List of****Directors/****Partners and their****Occupation** | **Date/Manner****of Acquisition****of Shares/****Ownership** | **\*Whether approval of DMP has been obtained to keep the shares** | **Owner name(s) and relationship (State ‘Self’ if owned by the serviceman)** |
| Private Company |  |  |  |  |  |  |  |  |
| Non-listed Public Company |  |  |  |  |  |  |  |  |

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Signature

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Date

\* If yes, quote approval reference. Information required under “Paid-up Capital”, Nature of business”, “List of Directors” and “Manner of Acquisition of Shares/Ownership” can be ignored. If no, complete all the information required (Note: A "Nil" return is necessary).

**PART C**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Type of Business Firm** | **Name of Business Firm** | **% of Ownership** | **\*Whether approval of DMP has been obtained for the ownership** | **Name of Owner (s) – to specify whether officer/spouse/financially dependent children** |
| Sole Proprietorship |  |  |  |  |
| Partnership |  |  |  |  |

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Signature

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Date

\* If yes, quote approval reference.

 If no, complete all the information required (Note: A “Nil” return is necessary).

###### **PART D**

**Unit CO/Head of Department’s Recommendation** (Not applicable if "Nil" return).

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Signature

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Date